

**MINUTES**  
**ACEC/KDOT PARTNERING**  
**February 2, 2015**  
**TOPEKA, KANSAS**

Meeting was held at The Eisenhower State Office Building, 4<sup>th</sup> floor tower Conference room. Topeka Kansas. Present were Tyler Glissman, Dennis Slimmer, David Nagy, Rusty Simerl, , Catherine Patrick, Calvin Reed, Susan Darling, Clarence Munsch, Michael DeBacker, Mike KcKenna, Brett Letkowski, Jerry Younger and Jim Kowach. Minutes recorded by Jim Kowach.

**It was moved and seconded to approve the agenda. Motion carried.**

**It was moved and seconded to approve the minutes of the October 27, 2014 committee meeting. Motion carried.**

**ACTION ITEM REVIEW:**

1. Planning Committee for the 2015 Partnering conference: Tyler Glissman, Brett Letkowski, Scott King Calvin Reed, and Brandy Johnson.
2. Dates for meetings this year;
  - a. May 12, MKEC 411 N. Webb Rd, Wichita KS
  - b. August 18, Burns and McDonnell, 9400 Ward Parkway, KC MO
  - c. October 27-Annual Partnering Conference, Manor Center, Topeka
  - d. October 28, Liaison meeting, Manor Center, Topeka
3. Retaining Wall Construction Inspection class on hold indefinitely.

Jerry Younger update on status of KDOT Funding. Significant cuts have been proposed, \$51million in Fiscal Year (15) and \$246 million in Fiscal year (16). Will likely be taken from “preservation” projects (bridge and overlay). Will still have significant lettings even with these reductions. Planned lettings for Fiscal years 15 thru 17 are expected to be between \$600 and \$700 million annually. KDOT will evaluate current projects under contract and determine if schedules or projects will be changed. Local Consult and any new projects are on hold until funding is available. Consultant Proposals for the last round of on-call Bridge Replacement projects are on Hold. KDOT’s operating budget has been reduced by 5% in FY 16 and FY 17. KDOT does not foresee any problems matching our Federal Aid for projects.

FHWA update-Rusty Simerl: Presidents’ proposal was released today. It is for a 6-year program at \$478 Billion. It proposes to use fuel taxes and taxes on foreign assets. Debate continues on increasing the current fuel taxes.

Jim Kowach and David Nagy gave an update on the Contracts task force recommendations:

1. A clarification of the existing contract reimbursement policy has been recommended for approval. Clarifications to the current per diem, hotel, mileage, and direct expense reimbursement policy will follow the federal guidelines (FARS) and consistent with KDOT policy. The only change is breakfast will not be reimbursed if the hotel provides it.
2. Copies of a sample Narrative was distributed to be used and submitted when proposal are submitted.
3. The policy on overtime has changed. Prior Approval of premium overtime and non-premium overtime is not necessary as long as it does not exceed 10 hour per week. Overtime is defined as hours in excess of 40 hours per week on a single KDOT project. This does not include Local Project projects.
4. The policy on consultants submitting their audited overhead rates is changing. The audited overhead rates can now be turned in up to 6 months after consultant fiscal year end.
5. Discussed the viability of lump-sum consultant contracts and risk. Lengthy discussion. Consultants are open to a pilot project.

Local Project Update: Ron Seitz was absent for this meeting, and not update was given.

Consultant Update-Mike DeBacker said that we had already covered the topics he was going to mention.

Scott Heidner was absent and did not give a legislative update as indicated on the agenda.

The next meeting is scheduled for May 12, 2015, MKEC offices, Wichita Kansas.

Action items:

1. Continue to meet with Task force on issues. Interest in Lump sum contracts.

There being no further business, the meeting was adjourned.